



National Association of Presidential Assistants  
in Higher Education

**2015 Annual Conference  
Preliminary Program\*\*  
March 13-15, 2015  
Washington Hilton, Washington D.C.**

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**Friday, March 13, 2015**

2-3pm	Registration
1-4pm	Campus Tour
4:30-5:30pm	First-time attendee/new member orientation
6pm	Reception and Dinner

**Saturday, March 14, 2015**

6:00 - 7:00 am	Walking Group/Yoga
8:30 - 9:30am	<b>Continental Breakfast/Round Table Discussions</b>
9:45 - 11:00am	<b>Opening Plenary - <i>Leadership in an Era of Accountability</i></b>
11:15 - 12:15pm	<b>Concurrents Session I – Breakout Sessions facilitated by Opening Plenary Panelists</b> <ul style="list-style-type: none"><li>• <i>Measuring Success</i></li><li>• <i>Financial Accountability</i></li><li>• <i>Governance</i></li><li>• <i>Compliance and Risk</i></li></ul>
12:30 – 2:00pm	<b>Luncheon - PA on the Hot Seat and Annual Awards</b>
2:15 - 3:15pm	<b>Concurrents Session II</b> <ul style="list-style-type: none"><li>• <i>New to your Job</i></li><li>• <i>An Effective Member of the Team: Working with and Managing Your Cabinet</i></li><li>• <i>What you need to know about Campus Safety and Mental Health</i></li><li>• <i>Special Events</i></li></ul>

\*\*Please note: Sessions and times are subject to change.

3:15 - 3:45      **Break - snack provided**

3:45 - 4:45pm    **Concurrents Session III**

- *Management in the President's Office: Supporting the Vision, Leading the Way*
- *Federal Issues Overview*
- *Office Protocols and Procedures*
- *Board Portals*

5:30pm            **Dinner On Your Own**

8pm                **Optional Monument Tour**

**Sunday, March 15, 2015**

6:00 - 6:45 am    **Walking Group/Yoga**

7:45 - 8:45am    **Breakfast Buffet, Roundtable Discussions**

8:45 - 9:15am    **Annual Business Meeting**

9:30 - 10:30am   **Concurrents Session IV**

- *Professional Development and Protocol*
- *Social Media - Benefits and Risks*
- *Veterans Programs*
- *Presidential Search and Transition*

10:45 - 11:45am   **Closing Plenary - *President and Presidential Assistant: Developmental Phases of the Relationship***